

Nehru Memorial Museum and Library

**MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2014-15
WITH THE MINISTRY OF CULTURE**

S No.	Subject	Target
1.	Budgets and Accounts	
1.1	Budgetary Outlay	12.71 crore (Plan & Non-Plan both)
1.2	Annual Report	Annual Report for the year 2013-14 will be submitted to the Parliament as per due date of 31 December 2014.
1.3	CAG Audit	CAG Audit of the accounts of NMML for the year 2013-14 will be conducted as per schedule in the month of July-August 2014.
1.4	Pending UCs	The Utilisation Certificates for the year 2013-14 will be submitted as per schedule i.e. after certification of accounts for the year 2013-14.
1.5	Disposal of CAG Paras	Of the 31 CAG Paras pending, Audit has settled 11 paras subjected to verification during next audit. Remaining 20 outstanding paras will be got settled during the year during next transaction audit by the CAG.
2.	Human Resource	
2.1	Human Resource Policy	The Human Resource Document is under preparation and will be completed by 15 th May, 2014.
2.2	Vacancy Position	We have at present 77 posts lying vacant. We have requested the Ministry of Culture for permission to fill up 30 vacant posts which are lying vacant for more than one year. The recruitment process will be initiated immediately sanction is received from the Ministry.
2.3	DPC	DPC will be conducted twice for MACP during the year as per rules.

		Also DPC will be conducted whenever vacancy arises for promotion.
2.4	Training of Staff	Two Reprography Staff will be sent for training in Preservation to the National Archives; four Library Staff will be sent twice in a year for refresher training and two staff from the Institution for website uploading/maintenance.
3.	Legal Matters	
3.1	Amendments to the MOA	Will be done if required.
3.2	Bye Laws of the Organization	Will be done if required.
3.3	Monitoring of Court Cases	Four legal cases which are presently pending in various courts will be monitored closely.
4.	Parliament Matters	
4.1	Audited Accounts to be placed before Parliament	Audited Accounts for the year 2013-14 will be placed before both Houses of the Parliament as per schedule by 31 December 2014
4.2	Fulfilment of Pending Parliamentary Assurances	Presently no Parliamentary Assurance is pending with the organization. However, all the future Parliamentary Assurances will be complied with as per time schedule
4.3	Legislative Matters	As above
5.	General	
5.1	Mandatory Meetings of All Committees/ Sub Committees conducted on time	As per the Memorandum of Association of the NMML three meetings of the Executive Council are mandatory which will be followed. The meeting of the Finance Committee will be convened whenever required.
5.2	Performance Audit of the Organization by External Evaluator	Request will be made to the Chief Controller of Accounts to conduct Performance Evaluation Audit on the accounts of the NMML for the years

		2013-15.
5.3	Mandatory Returns and Reports	Quarterly in-come tax returns will be filled on or before scheduled dates; cabinet summary on the monthly activities of the Institution will be submitted to the Ministry well before the stipulated date. Also quarterly review reports on the fulfilment of targets outlined will be submitted to the Ministry of Culture.
	Disposal of RTI Applications	All RTI applications received during the year will be disposed off within the scheduled period of thirty days.
	Disposal of Public Grievances	All public grievances received during the year will be taken care of immediately.
	Website Up-gradation	The NMML has recently launched a new website nehrumemorial.nic.in. This will be periodically uploaded with fresh information and also during the year will be constantly maintained.
6.	125th Birth Anniversary of Jawaharlal Nehru:	
6.1	Modernization of Nehru Museum.	The Ministry of Culture has given a special grant of Rs. 5 crores for modernization of the Nehru Museum. Efforts will be made to identify the suitable designer who can prepare a new design and also supervise the work of implementing the new design by 14 th November, 2014.
	a) Creation of Nehru Portal	The Ministry of Culture has given a special grant of Rs. 5 crore for the creation of Nehru Heritage Portal. By 30th June, 2014 codal formalities will be completed for entrusting the work to a suitable vendor.
	b) Organisation of Academic activities:	The Nehru Memorial Museum and Library will organize (a) Workshop on Nehru's World (19 th April, 2014), (b) Workshop on Nehru's India (1 st May, 2014), and (c) an International

		Conference on “Rethinking the Nehru Legacy: The Long 20 th Century” (17-18 November, 2014).
7.	Acquisition of Private Papers	The NMML will aim to acquire twenty new archival collections of individual and institutional collections.
8.	Oral History Recordings	The NMML will record fifteen important personalities during the year for the Oral History Project. Also it will aim to finalize ten transcripts and transfer them to the Archives for consultation by scholars.
9.	Seminars and Lectures	The NMML proposes to organise 38 Weekly Seminars, 4 Workshops, 1 Panel Discussion, 4 Panel Discussions in Hindi, 2 Special Lectures, 38 Public Lectures, 8 Public Lectures in Hindi and 7 Conferences.
10.	Publications	The NMML will bring out 30 Occasional Papers in History and Society series and 20 Occasional Papers in Perspectives in Indian Development series. The second volume of the <i>Selected Works of C. Rajagopalachari</i> covering the years 1920-1921 will be published.
11.	Centre for Contemporary Studies	The NMML will fill up the vacant fellowship positions this year: Two Senior Fellowship; Two Fellowship and Three Junior Fellowship
12.	Digitization Project	The Digitization Project will be revived and work will resume during the year.
13.	Renovation of Auditorium	The NMML Auditorium will be renovated by installing new Chairs, Carpet, screen and electrical fittings.
14.	Nehru Learning Centre for Children and Youth	During the year every month at least two of the following programmes will be conducted: <ul style="list-style-type: none"> • Aao sunne Kahani / Story Hour

		<ul style="list-style-type: none"> • Storycupboard / Kitabo ka Pitara • Martin Luther King’s Day • Shikshaon se Baatcheet/Talking to Teachers: “Khel Khel Mein” • Special Programme on Women’s Day • Open Film screening in collaboration with PSBT • The World Around Us • Special Event – “Heritage Walk” • Special Event – International Peace Day” • Summer Craft Workshop • Katkatha Puppetry Workshop • Matka Planetarium in collaboration with Nehru Planetarium • Workshop on Theatre with NSD • Wildlife Week • Gandhi Jayanti • Children’s Day on the spot creative writing & painting competition • Special Programme on World Disability Day • Special Programme on Republic Day • Mahatma Gandhi Martyrdom • National Science Day
15.	Nehru Planetarium	<p>The Nehru Planetarium will conduct every month at least one activity of the various activities given below:</p> <ul style="list-style-type: none"> • Celebrating 30 years since Rakesh Sharma’s space flight • Positional Astronomy and Sunflower Plantation • Hands on Astronomy Workshop • Astronomy and Space Quiz • Khagol Prashnottari • Autumn Equinox • Jantar Mantar • Visualization Workshop • Children Fortnight • Winter Solstice • Sunspot Observation • Sun Dial Festival • Patchwork Astronomy

		<ul style="list-style-type: none">• Space Art Contest• National Science Day• Celebration of Colour Astronomy• Sky watch Activities• Observing Mars• Observing Saturn• Observing Conjunction of Moon and Venus with Stars• Tactile Astronomy Workshop for visually challenged• Outreach Telescopic Activities in Slum Area• Full Dome Festival
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(HEAD OF THE NMML)

COUNTERSIGNED

**(DIRECTOR OF LIBRARIES)
MINISTRY OF CULTURE**